

Payment Policy

Tuition payments are a flat rate and are due on a weekly or monthly basis for all clients including DES and Scholarship clients. Billing will be automatic every Monday. Payments are due by Friday of each week or you may Pre-pay for the month. Families will be held responsible for the payment plan as outlined below. **There is a late pick-up fee of \$1.00 per child per minute after 6pm. If your balance is not paid by Friday of each week childcare services will be suspended and a \$10 late fee per week will be applied until the balance is settled.**

Please make all checks payable to: Buena Vista Children’s Services

A \$20 returned check fee will be implemented on all returned checks, plus any bank fees incurred. More than one returned check constitutes a “Cash Only” basis.

Payments must be placed in payment drop box OR given ONLY to the following designated staff:

Emily Alvarado, Executive Director—Denisha Ozuna, Multi Site Director – Melissa cervantes, Site Lead

Rates for VVMC & CJS Employees- No Registration Fee/\$50 Licensing Fee (each January)

Age	Weekly	Hourly
5 years- 12 years	\$173 (School Breaks Only)	\$4.80

Rates for Non-VVMC or CJS Employees- Registration Fee \$25/\$50 Licensing Fee (each January)

Age	Weekly	Hourly
5 years- 12 years	\$192 (School Breaks Only)	\$5.40

Signed _____ Dated _____

Written Name _____ Child’s Name _____

